

Florida PACE EH Monthly Reporting Form



Project Name: PACE EH- South Umatilla Project
County Health Department: Lake County Health Department
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Date: September 2007

Directions

- **Frequency of Submissions.** Information must be submitted by email on a monthly basis to Daniel_Parker@doh.state.fl.us
- **Information Needed.** Please follow the format below as closely as possible reporting with team input.

1. Project Summary- SEPTEMBER REPORT

After a bit of a confusion on meeting times, we facilitated our second PACE discussion on September 24th from 7:00pm to 8:30pm at the Umatilla Southside Community Center. There were about 15 community members in attendance. Items that attendees identified related to Environmental Health in the open-forum included:

- Drainage
- Green Spaces (related to Annexation)
- Garbage
- Roaming cats/dogs
- Lack of Lighting
- Lack of Sidewalks
- Abandoned buildings
- Drinking water
- Air Quality

5 community members committed to assisting with the survey; 4 are able to assist on Saturday, October 13th 10am-2pm with 1 hour debriefing on survey collection process. Although it was a smaller number than the first meeting, there was more active participation and discussion about environmental health.

2. Work Plan and Process Update

PACE-EH Tasks	Action	Outcome	Target Date
Task 4: Define the Goals of the Assessment	<i>Task Goal: Establish goals and objectives for the assessment, Describe the vision that will guide the process, scope of issues, and define terms.</i>		
Sub-Task 4a:	Facilitate second community meeting focusing on goals of PACE survey & issues to address.	Completed/Revised	09/24/07

Sub-Task 4b:	Solicit participation in survey process.	Completed	09/24/07
Task 5: Generate a List of Environmental Health Issues	<i>Task Goal: Evaluate and select data-gathering methods, Collect data on issues, Create a manageable list of issues.</i>		
Sub-Task 5a:	Solidify survey questions and format.	Completed	09/28/07
Sub-Task 5b:	Solidify survey data collection methods.	Completed	09/28/07
Sub-Task 5c:	Hold survey team meeting to review survey format & collection methods.	Target Date	10/13/07
Sub-Task 5d:	Collect survey data.	Target Date	10/13/07
Task 6: Analyze Issues with a Systems Framework	<i>Task Goal: Understand the framework, Identify connections of data and results.</i>		
Sub-Task 6a:	Analyze survey data using Analyzing Framework		11/02/07
Task 7: Develop Locally Appropriate Indicators	<i>Task Goal: Develop list of potential indicators and identify key indicators based on selected criteria.</i>	Target Date	11/02/07

3. Outstanding Issues/Concerns

Developing and refining the community survey has been a challenging process. We were given a number of very pertinent suggestions from our communication with Laurel Harduar-Morano. Her suggestions have helped ensure the survey eliminates bias and distribution errors to make the data collected more valid.

The survey will be:

- 1) Face-to-face interview by survey team
- 2) One Environmental Health staff and one community member per team (5 teams)
- 3) Survey day on Saturday, October 13th, mid-day (10am-2pm)
- 4) Pre-survey review for team 10am-11am on survey day to review
- 5) Random selection of household surveyed
- 6) Goal is 30-50 homes of an estimated 100. (30-50%)

4. Miscellaneous/Photos